



Timesheets Module

Every Minute Counts Towards Productivity



INDEX

✓ Challenges

✓ How Timesheets Helps

✓ The Timesheets Suite

✓ Modules

✓ Capabilities

✓ Why Choose Timesheets

✓ Building Blocks

✓ Multiple Roles

✓ Our Select Clientele

✓ Industries

✓ Mobile App

✓ About Us

CHALLENGES

Employee Productivity Management Challenges



- Ineffective resource utilization
- Time management across projects
- Keeping track of where resources are spending time
- Systematic record and maintenance of work logs
- Documentation of task status for the client's reference for invoicing
- Ineffective tracking of schedule of resources
- Lack of parameters to measure employee performance

HOW TIMESHEETS HELPS

Organizations today need a web-based timesheets platform to overcome challenges in productivity management and effectively record time spent on tasks, projects & clients

- Optimal resource utilization
- Efficient monitoring of schedules
- Accurate data available for invoicing
- Optimal budget Monitoring via resource allocation
- Provision to measure employee performance against planned timeline
- Availability of patterns & statistics at organization level for efforts, productivity & utilization
- Effective effort estimation and optimization with detailed time split across tasks & activities



THE TIMESHEETS SUITE

A complete suite of 5 other modules that Timesheets needs to integrate with for optimal results

Admin Configuration



Reports & Analytics



Leave & Attendance



Employee Management



Resource Allocation



Timesheets



DESIGN YOUR OWN CUSTOMIZED HRMS



Timeport



Resource Allocation



Leave &
Attendance



Employee
Management &
Pre-Onboarding



Reports &
Analytics



Admin
Configuration

Get the Flexibility to Choose More Modules & Build your Customized Platform for every HR function.



Survey



Self Service



Asset Mapping



Training



Policy



Violations &
Occurrence



Recruitment



Performance
Assessment



My Details



Separation



Travel



Conference
Room Booking



Expense &
Reimbursements



User Manual



Mobile App



Payroll



Task
Management



Confirmation
Assessment



Advances



User Manual



Mobile App



Payroll

MULTIPLE CAPABILITIES OF TIMESHEETS

Witness Effective Employee Productivity Management with inbuilt Timesheets module of Digital HRMS



WHY CHOOSE TIMESHEETS

Seamless
Integration with
key modules

Dynamic
workflows and
role-based
access

Attendance &
Timesheets
views

Automatic
alerts &
notifications

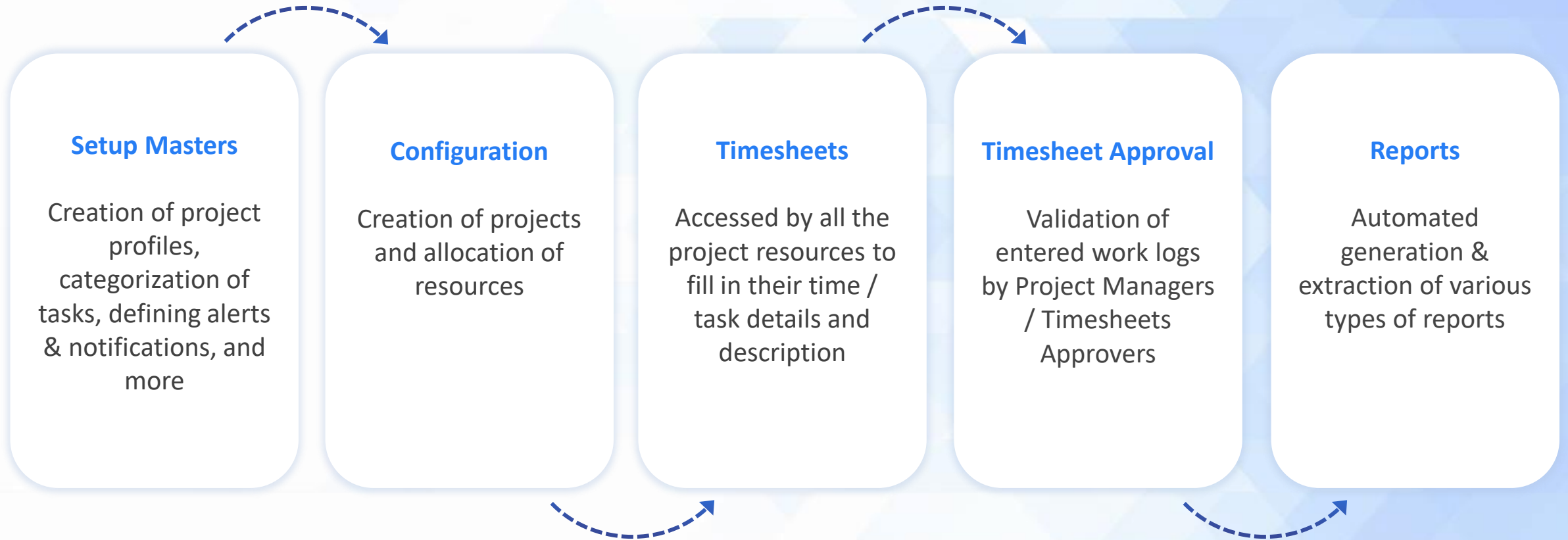
Anywhere
access
Web + Mobile
app

GDPR
Compliant

Graphical
Reports and
Analytics

Relevant across
Multiple
Industries

BUILDING BLOCKS OF TIMESHEETS



MULTIPLE ROLES FOR DISTRIBUTION OF FUNCTIONS

Employee



Views

Daily, weekly, monthly views

Access

Calendar, Timesheet, Reports

Selection

Select project, task, time & details, location

Submission

Save draft and submit timesheets

Manager



Additional Access

Team Timesheet,
Approval workflow,
Team Timesheet Reports

Approve/Reject Timesheets of the team

Generate reports for client billing

Admin



Additional Access

Configuration

Define & configure workflows

Assign Timesheet Approvers

Tag employees to projects

Track Timesheets completion

OUR SELECT CLIENTELE



OUR SELECT CLIENTELE



MULTIPLE INDUSTRIES. ONE ASSET SOLUTION



HEALTH CARE



IT / ITES



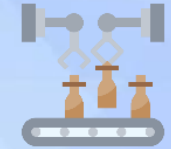
AUTOMOBILE



EDUCATION



REAL ESTATE



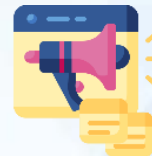
MANUFACTURING



RECRUITMENT
AGENCY



CONSULTANCY
FIRM



MEDIA &
PUBLISHING



FACILITY
MANAGEMENT



DEALERS &
DISTRIBUTORS



BANKING & FINANCIAL
SERVICES



HOSPITALITY



UTILITIES

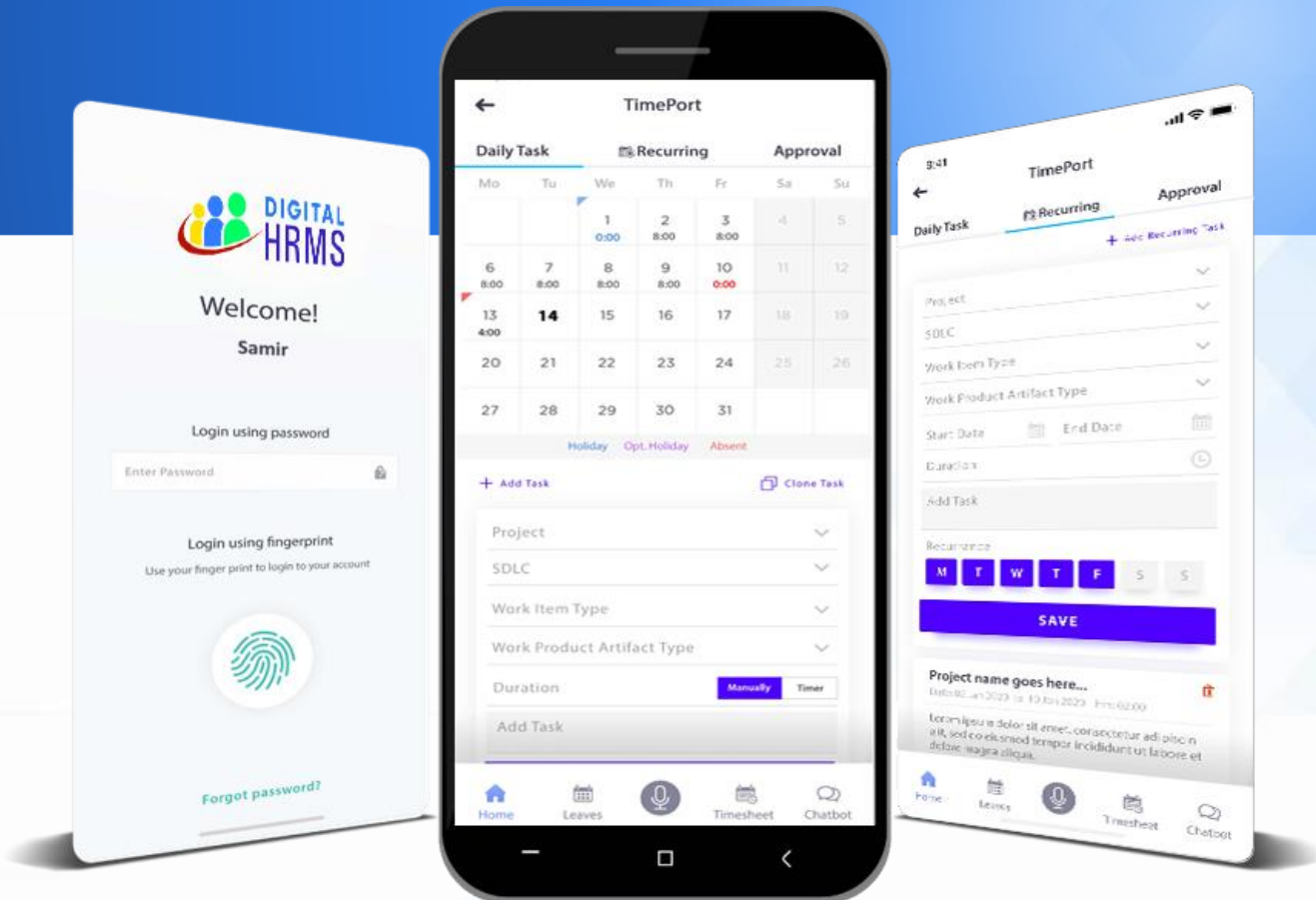


PHARMA

And many more other industries to which we cater HRMS as a solution.

GO MOBILE WITH YOUR HR PROCESSES

Discover Digital HRMS App
on Google Play & App Store
with advanced features for mobile users.



Geo Fencing



Fingerprint Signature



Chat Bot



Timesheet Recorder



Voice Command



Face Recognition



ABOUT US

Digital HRMS is an one-stop solution for all HR needs. It is a modular customizable HR software platform, developed by T/DG, that empowers your workforce, simplifies your operations and drives your business goals. For more information, visit www.digitalhrms.com

The Digital Group (T/DG) is a MNC and leading provider of a broad range of Information Technology services having software products across domains like HR, enterprise search, automation testing, telehealth, and more. It was incorporated in 1999 and Head-Quartered at Princeton, US. T/DG is a CMMI 5 level company with 1000+ employees and has IT Service Projects & Products as major business. For more information, visit www.thedigitalgroup.com

Awards & Certifications



Digital Group InfoTech Pvt Ltd

Plot No.5, Pyramid Building, Hinjewadi, Rajiv Gandhi
InfoTech Park, Phase 1 Pune, Maharashtra 411057

marketing@digitalhrms.com

sales@digitalhrms.com

+91 20 66532111 | +91 20 66532052

Global Presence

USA | CANADA | INDIA | FIJI | SINGAPORE | VIETNAM

